

## International Admissions

*For International Admissions, English proficiency is not necessary. The school provides an extra English Instruction Program.*

The first step to becoming a C.S.H.M. Cardinal is completing the Admissions Process. All of the following must be submitted to be considered for acceptance:

1. Completed application form with the \$50.00 non-refundable application fee submitted to the Main Office at C.S.H.M. Your application may be mailed/faxed/emailed or turned in manually—whatever works for you.
2. A copy of your immunization records with your application.
3. Letterhead recommendation by your current principal or head of school.
4. Two additional recommendations: one from your current Mathematics teacher, and the other from your current English teacher (if applicable). If you are not taking an English class, submit a recommendation from a teacher of your choice.
5. An official high school transcript. ***Your transcript must be properly translated into English and notarized.*** All grade levels should be numbered (9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>); final/semester grades must be in English equivalent letter grades (“A, B, C, D, F”), and/or an equivalency scale must be provided. Specific level of Mathematics (*Algebra I, Geometry, Algebra II, Pre-calculus, etc.*) on official translated transcript is preferable.

Students will be notified of acceptance through mail, phone, or email by the Registrar ([mblanco@cshm.org](mailto:mblanco@cshm.org)). After acceptance, completed registration forms are to be turned in with the required registration fee of \$375.00.

### VISA INFORMATION:

The following **must be submitted to apply for I-20 visa:**

- a. **Copy of passport**
- b. **Copy of parents’ financial statement**
- c. **Statement from parents designating student’s guardianship/place of residence (Statement must be notarized.)**
- d. **Money order payment of \$500.00 made out to the Department of Catholic Schools.**

**The I-20 will be mailed to the party designated on official forms.**